



STANDING ORDER NO. 228/2008.

Subject: -IMPROVEMENT IN ADMINISTRATION & MANAGEMENT OF POLICE HOSPITALS.

- ❖ **Introduction:** - Aim of this Standing Order is to improve the existing administration & management of police hospitals in order to promote and fulfill the objectives & purposes of the hospitals established for police personnel for Sindh Province. The Administration should work proficiently to bring these hospitals at par with ISO 9002 certified hospitals of the country.
- ❖ **Direction:** - Provincial Police Officer is pleased to order that in order to improve the existing conditions of police hospitals, an Administrator is appointed who will be facilitated and guided by the Managing Committee.

Administrator: - AIGP/Welfare CPO shall be Administrator of the Police Hospitals.

Managing Committee:- The members of the Managing Committee shall be following:-

1. DIGP/HQ,
2. DIG/South (co-opted member in case Police hospital, Garden Karachi)
3. DIG/Hyderabad (co-opted member in case Police hospital, Hyderabad)
4. DIG/Sakhar (co-opted member in case Police hospital,
5. Medical Superintendent
6. AIGP/Welfare
7. AIGP/Finance

I). **GENERAL SUPERVISION**

The AIG/Welfare as Administrator of the Police Hospitals shall be responsible for overall supervision, administration and management of Police hospitals. In pursuance of above he shall take all such actions / steps which are necessary for the promotion and fulfillment of the objectives and purposes of the Police Hospitals.

FINANCIAL CONTROLLING CPO SINDH		
AD/F	However in the discharge of these functions, the Administrator shall seek guidance	
OS/B	from the Managing Committee.	
B-I	B-II	B-III
B-IV	B-V	B-VI
AO-I	AO-II	AO-III
AD/D		
D-I		
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II). **IN EMERGENCY**

The Administrator, in case of an emergency may take action as deemed necessary and present the same to the Managing Committee for approval citing reason thereof.

III). **ENGAGING EXPERTS /CONSULTANTS / TECHNICAL STAFFS**

The Administrator may engage such consultants or experts, or technical staff as he may consider necessary for the efficient performance of the functions of the hospital, on such terms and conditions to be approved by the Managing Committee / P.P.O.

IV). **DISCIPLINARY RESPONSIBILITIES**

i. The Administrator shall be empowered to initiate disciplinary proceedings against staff posted in Police Hospital up to grade BS-16.

ii. Likewise, for efficient functioning of Police hospitals, he may transfer officers and staff up to grade BS-16. He can also recommend for transfer / posting of Hospitals staff above grade BS-16 to DIGP/HQ. / PPO Sindh.

V). **SUPERVISION OF FINANCES**

In order to ensure transparency, the Managing Committee shall oversee all finances of hospitals periodically and annually.

A. **GOVERNMENT BUDGET**

B. **POLICE HOSPITAL FUND**

1. **The fund shall consist of;**

- a) Grants and subsidies received from the Federal and Provincial Governments.
- b) Donations and endowments;
- c) Income from Investments and deposits.
- d) Loan obtained or aid received by the Hospitals.
- e) Fees of the Hospitals and other charges of service rendered by the Hospitals.
- f) Grants made by any local authority; and
- g) All money received from any donor agency of Pakistan or foreign origin.
- h) Grants from Police Welfare Fund.

2. **Expenditure From the Fund**

The Police Hospital Fund shall be managed by managing committee. The committee shall be empowered to sanctioning expenditure up to 0.5 million on purchase of medicines / equipments / repair or renovation of infrastructure and out sourcing of senatorial services. The committee shall ensure that all expenditures are made with utmost care, in accordance with PPRA rules 2004 and subject to internal/external audit as well. However the administrator can incur expenditure up to 50,000/- in one day, maximum 0.2 Million in one week in emergencies. The report of such expenditure by the Administrator thereof be sent to Managing Committee immediately, citing reasons for that expenditure, for their approval.

3. **Fund Deposits**

The Amounts credited in the fund shall be deposited in any of the scheduled banks to be approved by the PPO and to be operated with joint signatures of M.S. & Administrator.

4. **Investment of the Fund**

With the approval of PPO & Managing Committee police hospitals fund may be deposited in any scheme of the Federal or Provincial Government or in scheduled Banks with A ratings.

5. **Maintenance of Account And Audit of Accounts**

The accounts shall be regularly audited biannually through internal audit from CPO. However PPO, Sindh on the recommendations of Managing committee may get audited the fund through external auditors.

The annual statement of accounts and audited report there on, shall be submitted by the auditor for consideration for the PPO who should forward this to Board of Governors for such action as deemed necessary.

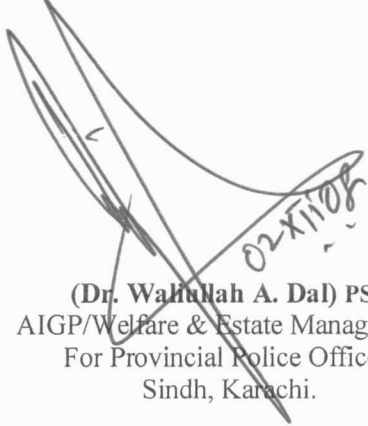
VI). **Submission of Reports, Etc**

The Managing Committee shall regularly submit to Board of Governors through PPO such periodical figures, annual reports, account statement and statistical data or information as may be required by them.

S.S. BABAR KHATTAK PSP
Provincial Police Officer,
Sindh, Karachi.

Copy forwarded to the following with request to endorse copy of this standing order to lower information for necessary action:-

1. The Capital City Police Officer, Karachi.
2. The Regional Police Officer, Hyderabad/Sakhar.
3. The Addl: IGP/Special Branch, Sindh, Karachi.
4. The Addl: IGP/Investigation Sindh, Karachi.
5. The DIGP/T&I / DIGP/T&T, Sindh, Karachi.
6. The DIGP/CID / SRP & Security Sindh, Karachi.
7. The DIGP/South, CCP/Karachi.
8. The DIGP/Hyderabad, Region.
9. The M/S, Police Hospital, Garden, Karachi.
10. The All AIGsP in CPO Sindh, Karachi.
11. The P.S. to PPO Sindh, Karachi.
12. The P.S. to DIGP/HQtrs. Sindh, Karachi.


(Dr. Waliullah A. Dal) PSP
AIGP/Welfare & Estate Management,
For Provincial Police Officer,
Sindh, Karachi.